

# Medical Office System

## Appendix E: Pre-Coded Text Fields

### *PATIENT LETTER Variables*

Field	Description
*td	*CURRENT DATE(S)
*dt	*CURRENT DATE(L)
*ib	*INSURANCE BALANCE
*a1	*PAT ADDRESS1
*a2	*Pat Address 2
*a3	*Pat Address 3
*fn	*PAT FIRST NAME
*ln	*Pat Last Name
	*PAT LETTER TOP
	Date    (dt)
	Name (nm)
	Address1 (a1)
	Address3 (a3)
	Dear *ti *ln:
*mi	*PAT Middle Initial
*ti	*PAT Title
*pi	*Pat+INS Balance
*pb	*Patient Balance
*pr	*Practice Name
	*Practice Header
	*pr
	*p1
	*p2
	*p3
	*pt
*p1	*Practice Addr1
*p2	*Practice Addr2
*p3	*Practice Addr3
*pt	*Practice Phone Number
*pn	*Patient's NAME
*md	*PRIMARY MD NAME
*pd	*Procedure Date
*px	*PROC DESCRIPTION
*rc	*RECALL NOTE
*rm	*RECALL Missed Date
*ru	*RECALL Missed Times
*rd	*RECALL Next Date
*r1	*REFER MD ADDR 1
*r2	*REFER MD ADDR 2
*r3	*REFER MD ADDR 3
*rf	*REFER MD FIRST NAME
*rl	*REFER MD Last Name
	*REFER MD Letter TOP
	*dt

\*rf \*rl  
 \*r1  
 \*r3

Dear Doctor \*rl:

\*rt      \*REFER MD Title  
 \*lo      Location  
 \*l1      Location Street 1  
 \*l2      Location Street 2  
 \*l3      Location City State Zip  
 \*l4      Location Phone  
 \*ag      Months Overdue  
 \*bn      \*Billing Party Name  
 \*b5      \*BILLING PARTY ADDR1  
 \*B6      \*BILLING PARTY ADDR2  
 \*B7      \*BILLING PARTY ADDR3  
           \*BILLING ADD HEADER      Bill To Name  
   Billing Party Addr1  
   Billing Party Addr3

Concerning the account of patient \*pn:

Carrier Position	1st	2nd	3rd	4th
Carrier Age	*o1	*o2	*o3	*o4
Carrier Balance	*b1	*b2	*b3	*b4
Carrier Name	*c1	*c2	*c3	*c4

**MEDICAL NOTES Variables**

The following data can be inserted into medical notes by selecting it from the Merge text data.

\*madd1 Dr Address 1  
 \*madd2 Dr Address 2  
 \*madd3 Dr City State Zip  
 \*mname      Dr Name  
 \*mphone     Dr Phone  
 \*padd1      Patient Address1  
 \*padd2      Patient Address 2  
 \*padverb    Patient Adverb  
 \*page       Patient age  
 \*padd3      Patient City State  
 \*pdob       Patient DOB  
 \*plast      Patient Last Name  
 \*ptitle     Patient Title  
 \*psex       Patient Sex  
 \*radd3      Referring Dr Address 3  
 \*radd2      Referring Dr Address 2  
 \*radd1      Referring Dr Address 1  
 \*rname      Referring Dr Name  
 \*rphone     Referring Dr Phone